

CARSON AREA METROPOLITAN PLANNING ORGANIZATION
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A regular meeting of the Carson Area Metropolitan Planning Organization (CAMPO) was scheduled for 4:30 p.m. on Wednesday, June 9, 2021 in the Community Center, Robert “Bob” Crowell Boardroom, 851 East William Street, Carson City, Nevada.

PRESENT: Chairperson Greg Stedfield
Vice Chairperson Lori Bagwell
Member Robert “Jim” Dodson
Member Wes Henderson
Member Chas Macquarie
Member Lisa Schuette
Ex-Officio Member Sondra Rosenberg

STAFF: Dan Stucky, Deputy Public Works Director
Lucia Maloney, Transportation Manager
Adam Tully, Deputy District Attorney
Dirk Goring, Senior Transportation Planner
Chris Martinovich, Transportation/Traffic Engineer
Kelly Norman, Transportation Planner/Analyst
Alex Cruz, Transit Coordinator
Tamar Warren, Senior Public Meetings Clerk

NOTE: A recording of these proceedings, the CAMPO’s agenda materials, and any written comments or documentation provided to the Clerk, during the meeting, are part of the public record. These materials are available for review, in the Clerk’s Office, during regular business hours.

1. CALL TO ORDER – CARSON AREA METROPOLITAN PLANNING ORGANIZATION (CAMPO)

(4:30:03) – Chairperson Stedfield called the meeting to order at 4:30 p.m.

2. ROLL CALL

(4:30:06) – Roll was called, and a quorum was present. Member Walt Nowosad was absent.

3. PUBLIC COMMENT

(4:30:38) – Chairperson Stedfield entertained public comments; however, none were forthcoming.

4. FOR POSSIBLE ACTION: APPROVAL OF MINUTES – APRIL 14, 2021

(4:30:46) – Chairperson Stedfield introduced the item and entertained corrections, comments, or a motion.

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(4:31:02) – Vice Chair Bagwell moved to approve the minutes of the CAMPO April 14, 2021 meeting as submitted. The motion was seconded by Member Schuette and carried 6-0-0.

5. PUBLIC MEETING ITEM(S):

5-A FOR POSSIBLE ACTION – DISCUSSION AND POSSIBLE ACTION REGARDING CONTRACT NO. 20300319 BETWEEN THE CARSON AREA METROPOLITAN PLANNING ORGANIZATION (“CAMPO”) AND APPLIED RESEARCH ASSOCIATES, INC. (“ARA”), WHEREIN ARA WILL COLLECT DATA ON THE CONDITION OF LOCAL AND REGIONAL ROADWAYS FOR THE CITY’S USE (“PAVEMENT MANAGEMENT SERVICES PROJECT”), FOR A TOTAL NOT TO EXCEED AMOUNT OF \$76,600.

(4:31:23) – Chairperson Stedfield introduced the item. Mr. Goering explained that an updated version of the contract had been submitted as late material which is incorporated into the record. Mr. Goering reviewed the Staff Report, presented an overview of the contract, and responded to clarifying questions. Member Dodson recommended including the hourly rate schedule in future contracts, and wished to see them obtained for this project as well. Ms. Maloney clarified for Member Macquarie that the Board of Supervisors had awarded a Capital Improvement Project (CIP) to the Parks and Recreation Department for multiuse and other path rehabilitation, adding that she would be coordinating with Parks and Recreation Director Jennifer Budge. Chairperson Stedfield entertained additional comments and when none were forthcoming, a motion.

(4:37:35) – Vice Chair Bagwell moved to approve the contact as submitted in Late Material, with the original exhibits A and B. The motion was seconded by Member Dodson and carried 6-0-0.

5-B FOR POSSIBLE ACTION - DISCUSSION AND POSSIBLE ACTION REGARDING SUBMITTING A REQUEST TO THE NEVADA DEPARTMENT OF TRANSPORTATION (“NDOT”) TO (1) RECLASSIFY W. APPION WAY, BETWEEN S. CARSON STREET AND COCHISE STREET, FROM A LOCAL ROAD TO A MINOR COLLECTOR AND (2) DESIGNATE THE PLANNED ROADWAY RESULTING FROM THE REALIGNMENT OF W. SNYDER AVENUE, BETWEEN OAK STREET AND S. CARSON STREET, AS A MINOR COLLECTOR.

(4:38:05) – Chairperson Stedfield introduced the item. Mr. Goering presented the Staff Report and referenced the accompanying maps. Vice Chair Bagwell was in favor of “the signalized intersection” and commented that she had observed four vehicles making a left turn on Appion Way where prohibited. Mr. Goering clarified for Member Schuette that the plan was to realign Snyder Avenue to have a four-way intersection. Chairperson Stedfield entertained a motion.

(4:43:02) – Member Macquarie moved to submit a request to the Nevada Department of Transportation to reclassify the material portion of West Appion Way as a Minor Collector and designate the realigned portion of West Snyder Avenue as a Minor Collector. Member Schuette seconded the motion which carried 6-0-0.

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5-C FOR POSSIBLE ACTION – DISCUSSION AND POSSIBLE ACTION REGARDING A FORMAL AMENDMENT TO THE CARSON AREA METROPOLITAN PLANNING ORGANIZATION’S FEDERAL FISCAL YEAR (“FFY”) 2021-2024 TRANSPORTATION IMPROVEMENT PROGRAM (“TIP”) TO PROGRAM AN ADDITIONAL \$391,000 TO THE DISTRICT 3 E. FIFTH STREET PROJECT AND MODIFY THE TIMELINES FOR THAT PROJECT.

(4:43:40) – Chairperson Stedfield introduced the item. Mr. Goering presented the Staff Report, incorporated into the record, and noted that the public comment period for this item had been opened on March 30, 2021 and had ended on April 16, 2021. He also responded to clarifying questions from the members. Mr. Martinovich explained to Member Macquarie that the additional funding had been added per a previous Regional Transportation Commission (RTC) action to include a multiuse path and other slurry and Americans with Disabilities (ADA) compliance on East Fifth Street. Chairperson Stedfield entertained a motion.

(4:45:41) – Vice Chair Bagwell moved to formally amend CAMPO’s Federal Fiscal Year 2021-2024 Transportation Improvement Program as presented. The motion was seconded by Member Macquarie and carried 6-0-0.

6. NON-ACTION ITEMS

6-A TRANSPORTATION MANAGER’S REPORT

(4:46:07) – Chairperson Stedfield noted that there would not be a Transportation Manager’s Report this month.

6-B OTHER COMMENTS AND REPORTS, WHICH COULD INCLUDE

- **FUTURE AGENDA ITEMS**
- **STATUS REVIEW OF ADDITIONAL PROJECTS**
- **INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS**
- **CORRESPONDENCE TO CAMPO**
- **ADDITIONAL STATUS REPORTS AND COMMENTS FROM CAMPO**
- **ADDITIONAL STAFF COMMENTS AND STATUS REPORTS**

(4:46:15) – Chairperson Stedfield was informed by Ms. Maloney that there were no additional comments or reports. Ex-Officio Member Rosenberg was pleased to see everyone in person at the meeting and announced that NDOT was now open to the public as of June 1, 2021.

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7. PUBLIC COMMENT

(4:46:27) – Chairperson Stedfield entertained final public comments: however, none were forthcoming.

8. ADJOURNMENT: FOR POSSIBLE ACTION

(4:47:25) – Chairperson Stedfield adjourned the meeting at 4:47 p.m.

The Minutes of the June 9, 2021 Carson Area Metropolitan Planning Organization meeting are so approved this 14th day of July, 2021.